



WSNS
Washington State Neurological Society

2018 ANNUAL MEETING

OCTOBER 19-20, 2018
SUNCADIA RESORT & SPA
CLE ELUM, WA

Exhibitor Prospectus

The following benefits are included in your exhibitor package:

- 6' x 3' display table, one chair, for exhibit on October 19-20, 2018
- Print acknowledgement on posters and on the conference e-syllabus
- Exhibitor ribbons for your representative name badges
- Complimentary breakfast, snacks, and lunch during the conference for 2 representatives

Attendees

Neurologists and other healthcare professionals from the Puget Sound are expected to attend. Anticipated attendance is 50.

Location

Suncadia Resort & Spa
3600 Suncadia Trail
Cle Elum, Washington 98922
Tel – 866.904.6300

Exhibit Hours

Friday, October 19, 2018 - 6:00 PM to 7:00 PM
Saturday, October 20, 2018 – 8:30 AM to 4:00 PM

Set Up

Friday, October 19, 2018 – 6:00 PM

Move Out

Saturday, October 20, 2018 - after 4:00 PM

Exhibit Space

Includes a 6' x 3' skirted table and one chair. All exhibits are in a separate exhibit hall, adjacent to the meeting room.

Confirmation / Booth Assignments

You will receive an email exhibitor confirmation and your booth assignment no later than October 4, 2018

Show Management Questions

Becky Constantine, WSNS
Phone: 206-956-3635; Fax: 206-441-5863; Email: becky@wsma.org

Exhibit Practices and Regulations

- The WSNS reserves the right to restrict exhibits, without refund, which may be falsely entered.
- Distribution of literature, samples, etc., in the exhibit area by firms that are not participating as paid exhibitors is strictly prohibited.

- No subletting of space is permitted without the consent of the WSNS Director, Becky Constantine – email: becky@wsma.org
- Exhibitors are responsible for shipping, storage, and installation of exhibit materials, and all costs involved thereby.
- There is a **\$100 service fee on all cancellations. Cancellations received on or after June 10, 2018 will be charged a \$250 service fee. No Refunds for cancellations received after July 10, 2018.**
- The WSNS and Suncadia do not guarantee against theft, vandalism or otherwise.
- It is expressly understood that exhibitors shall indemnify and hold harmless the WSNS and the Suncadia of all liability (damage or accident) that might ensue from negligence by the exhibitor in connection with transfer, installation, maintenance or removal of exhibits, or in display of exhibits.
- In the event of fire, strikes, or other uncontrollable circumstances, the contract for space will not be binding.
- It is expressly understood that the WSNS will not pay for special equipment, facilities and services ordered by technical exhibitors.
- Electrical and other apparatus must be operated so that the noise does not interfere with other exhibitors.
- All electrically wired display material must comply with requirements of the National Board of Fire Underwriters.
- Aisles must be kept clear. To this end, exhibits must be arranged so that exhibitors and their representatives will be within their exhibit space.
- Care must be taken by the exhibitor not to deface or destroy any part of the exhibit areas. In the event of property damage caused by him/her, the exhibiting company will be held responsible.
- Use of the name “WSNS” or that of any officer of said Association, in recommendation of a product or services, is expressly prohibited.
- Table space not occupied by the close of the exhibit installation period as specified above, will be forfeited by the exhibitor, and this space may be resold, reassigned or used by the conference management.