



WSNS
Washington State Neurological Society

2021 ANNUAL MEETING

OCTOBER 2, 2021
THE ELEMENT BY WESTIN
REDMOND, WA

Exhibitor Prospectus

The following benefits are included in your exhibitor package:

- 6' x 3' display table, one chair, for exhibit on October 2, 2021
- Print acknowledgement on posters and on the conference e-syllabus
- Exhibitor ribbons for your representative name badges
- Complimentary breakfast, snacks, and lunch during the conference for 2 representatives

Attendees

Neurologists and other healthcare professionals from the Puget Sound are expected to attend. Anticipated attendance is 65+

Location

The Element by Westin
15220 NE Shen Street
Redmond, WA 98052
Tel – 425-636-9922

*discounted hotel rate available. \$109.00 per night plus taxes. Please mention you are with the WSNS annual meeting to received the discounted rate. Parking for overnight guests is also discounted to \$5.00. Call 425-636-9922 and book your room by September 17, 2021.

Exhibit Hours | Saturday, October 2, 2021

7:00 am-7:50 am	Breakfast with attendees (in exchange rooms 2 & 3)
10:00 am-10:30 am	Coffee break and visit with attendees (in the living room and tactic rooms 2, 3 & 4)
11:50 am-12:50 pm	Lunch with attendees (in exchange rooms 2 & 3)
1:45 pm-2:30 pm	APP break from 1:45-1:55pm Coffee break and visit with attendees 2:00-2:30 pm (in the living room and tactic rooms 2, 3 & 4)

Set Up

Friday, October 1, 2021 – 6:00 PM or Saturday, October 2, 2021 from 6:00 am-7:00 am

Move Out

Saturday, October 2, 2021 - after the last coffee break: 2:30 PM

Exhibit Space

Includes a 6' x 3' table and one chair. All exhibits are in a separate exhibit hall, adjacent to the meeting room.
***The venue does not provide linens or table cloths

Confirmation / Booth Assignments

You will receive an email exhibitor confirmation and your booth assignment no later than September 29, 2021

Show Management Questions

Linda Krause, WSNS
Phone: 206-956-3624; Fax: 206-441-5863; Email: LMK@wsma.org

Exhibit Practices and Regulations

- The WSNS reserves the right to restrict exhibits, without refund, which may be falsely entered.
- Distribution of literature, samples, etc., in the exhibit area by firms that are not participating as paid exhibitors is strictly prohibited.
- No subletting of space is permitted without the consent of the WSNS Director, Linda Krause – email: LMK@wsma.org
- Exhibitors are responsible for shipping, storage, and installation of exhibit materials, and all costs involved thereby.
- There is a **\$100 service fee on all cancellations. Cancellations received on or after September 3, 2021 will be charged a \$250 service fee. No Refunds for cancellations received after September 4, 2021.**
- The WSNS and Element by Westin do not guarantee against theft, vandalism or otherwise.
- It is expressly understood that exhibitors shall indemnify and hold harmless the WSNS and the Element of all liability (damage or accident) that might ensue from negligence by the exhibitor in connection with transfer, installation, maintenance or removal of exhibits, or in display of exhibits.
- In the event of fire, strikes, or other uncontrollable circumstances, the contract for space will not be binding.
- It is expressly understood that the WSNS will not pay for special equipment, facilities and services ordered by technical exhibitors.
- Electrical and other apparatus must be operated so that the noise does not interfere with other exhibitors.
- All electrically wired display material must comply with requirements of the National Board of Fire Underwriters.
- Aisles must be kept clear. To this end, exhibits must be arranged so that exhibitors and their representatives will be within their exhibit space.
- Care must be taken by the exhibitor not to deface or destroy any part of the exhibit areas. In the event of property damage caused by him/her, the exhibiting company will be held responsible.
- Use of the name “WSNS” or that of any officer of said Association, in recommendation of a product or services, is expressly prohibited.
- Table space not occupied by the close of the exhibit installation period as specified above, will be forfeited by the exhibitor, and this space may be resold, reassigned or used by the conference management.